

05/2017 JW



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STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

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PUBLIC MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
MEETING DATE AND TIME:	Thursday, May 18, 2017 at 8:30 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	June 15, 2017

MEMBERS PRESENT

Franco R. Bellafante, Professional Member, Chair
Charles Adams, Jr., Professional Member, Vice-Chair
James Bielicki, Jr., Professional Member (arrived at 8:34 a.m.)
Kelly Katz, Professional Member

MEMBERS ABSENT

Carla Cassell-Carter, Public Member
Lakiyah Chambers, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kevin Maloney, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

There were no others present.

CALL TO ORDER

Mr. Bellafante called the meeting to order at 8:30 a.m.

REVIEW OF MINUTES

A motion was made by Mr. Bielicki, seconded by Mr. Adams, to approve the minutes from the April 20, 2017 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Continued Discussion of Plan Certification Notes

Mr. Maloney drafted the proposed amendments regarding the plan certification notes that the Board has been discussing. After review, a motion was made by Mr. Adams, seconded by Mr. Katz, to have Mr. Maloney make a few grammatical changes and a modification to the wording of boundary and corner markers then submit to the Registrar of Regulations for a September 21, 2017 public hearing.

NEW BUSINESS

Approval of Professional Development Hours

A motion was made by Mr. Katz, seconded by Mr. Adams, to approve the professional development hours as follows:

RedVector.com, LLC.

Surveying Essentials (RV-11142AW), 1 hour

Boundary Disputes Between Adjoining Land Owners: Resolutions, Practices & Procedures, 1 hour

Best Practices for Creating Superior Land Description Plats (RV-10748AW), 1 hour

Fixing a Boundary Line: Boundary Control & Legal Principles (RV-10801AW), 1 hour

Metes & Bounds Surveys: An Essential Review (RV-10806AW), 1 hour

Ethics for Land Surveyors: Refraining from Conduct Detrimental to the Public (RV-10896), 1 hour

Ethics for Land Surveyors: Abiding by the Rules & Regulations for Surveying (RV-10897), 1 hour

Ethics for Land Surveyors: Working Outside Your Area of Expertise and Avoiding Conflicts of Interest (RV-10898), 1 hour

Ethics for Land Surveyors: Client Conflicts, Advertising & Professional Integrity (RV-10899), 1 hour

Guide to the FEMA Elevation Certificate V2 (RV-10292), 2 hours

The motion was unanimously carried.

Request for Wall Certificate

The Board signed the wall certificate for Christopher Jackson.

Review of Professional Land Surveyor Reciprocity Applications

After review, a motion was made by Mr. Bellafante, seconded by Mr. Katz, to approve Jerome Brunner for licensure contingent on receiving a passing score of the Delaware Drainage and Jurisprudence exam. The motion was unanimously carried.

CORRESPONDENCE

The Board received a memorandum regarding the funded delegates for the 2017 NCEES Annual Meeting that will be held August 23-26 in Miami, Florida. Both Mr. Katz and Mr. Bielicki will be attending. Mr. Adams may be attending.

OTHER BUSINESS BEFORE THE BOARD

Mr. Bielicki states that both he and Mr. Katz attended the Northeast/Southern Zone joint interim meeting that was held April 27–29 in St. Thomas, Virgin Islands. The meeting emphasized readiness and the voting process for the Annual Meeting that will be in August.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be June 15, 2017 at 8:30 a.m. in Conference Room A.

ADJOURNMENT

There being no further business, a motion was made by Mr. Bielicki, seconded by Mr. Adams, to adjourn the meeting at 9:14 a.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II